

**Florida State University**
**Campus Circulation Committee**

Patrick Fulton, Chair (Music Library)
Jillyann Sanchez, Vice Chair (Strozier Library)
Robyn Rosasco, Secretary (Maguire Medical Library)

January 14, 2015

**Meeting Minutes**

1:30 p.m. – 2:00 p.m.

**Members Present**
Patrick Fulton, Chair
Mackenzie Lightfoot, Jon Lutz, Robyn Rosasco, Mike Siriwardena, Monica Bafetti, Leila Gibradze, Pam Doffek

**Members Absent**
Jane Driber, Laura Gayle Green, Erica Heasley, Calvin Holloway, Katrina Miller, Sara Nodine, Jillyann Sanchez, Dan Schoonover, James Waters

*Meeting began at 1:30 p.m. at Dirac Science Library.*

**Announcements**

- **Jon Lutz:** The Law Research has been remodeling its third floor. The books have been relocated from the third floor, which has been difficult as the law students are back from break and need the books. Law technical services (where the staff work) was also remodeled with new carpet, new paint, new cabinets. The building was also rewired during the remodeling process. The second floor was remodeled some years ago; this provided more natural light and study space. Although there are some plans to replace some of the print items on the third floor, remodeling will provide more study space on the upper floors.

- **Robyn Rosasco:** The medical library is currently working on evaluating and deselecting items from its print collection. The goal is to complete the deselection process by the end of Spring 2015. The medical library intends for this project to support the medical library’s goals to provide a 100% digital collection; to maintain a collection that is current and relevant the College of Medicine’s research and curricula; as well as to create more student study space.

- **Pam Doffek:** The Goldstein is currently weeding its juvenile collection. Staffing has changed, and instead of 6 graduate assistants, the Goldstein is now staffed with 3 GAs and 6 undergraduate studying in the in IT program who work the Help Desk. This is called the Inter-professional Team (IPT). The GAs and undergraduate students will switch off: 10 hours working within the library, and 10 hours working at the Help Desk. This has been implemented in the last semester, and it has been successful, but half of that workforce will be graduating in the spring semester. As a result, the Goldstein has not been able to do as much work with Ask a Librarian because of its shorter staff. The Goldstein is also renovating, and Special Collections/Heritage Protocol collected some id the Goldstein’s archival content. The Goldstein is reconfiguring file cabinet space that previously held archival materials into a study and collaborative space. It’s the end-of-year plan to have the juvenile and other collections weeded (keeping graphic novels and award winning children’s lit). The Goldstein’s new Collaboratory is housed in what was the old Gregory Conference Room. The new Collaboratory has dual-boot iMac computers; a SMART projector and SMART board; 6 devices; reconfigurable tables and chairs; and a wall of whiteboard wallpaper. This space is intended as an interdisciplinary/intercollegiate collaborative space to meet, much like the iMaker space process. The Collaboratory is able to be reserved for use, and several colleges/departments have met there. The Collaboratory’s strength lies in the provision of physical space to meet in a place that has technology as well as iSchool staff who can conduct research and provide assistance with technology and grant funding (both in students and faculty). The Goldstein manages scheduling reservations for the Collaboratory by using a resources group through Outlook. Goldstein staff worked with ITS and was able to use the iSchool SharePoint site to set up a rooms section for reservations. This only works if someone has access to the iSchool SharePoint site, so if someone does not have access, he or she has to call or email the Goldstein to set up a reservation.

- **Mike Siriwardena:** The Strozier Library Collections Access staff has moved to room 0026 in the Scholars Commons/basement area, which provides more work space. Collections Access is in the process of moving the Strozier video collection into room 0026 as well. In Dirac, Collections Access staff has moved to same floor of the General Collection. Dan Schoonover, Reggie Jones, and Mike have made plans for future structural changes within Collections Access, including the LEDS program. They hope this will result in faster turnaround times for scanning. ILL (Borrowing and Lending), UBorrow, and LEDS are now all under Collections
Access. Reggie is the delivery coordinator, Mike is in charge of General Collections, and Velma Smith is in charge of just ILL Borrowing, but this may change in the future. Collections Access is focusing on developing a functional model as opposed to division of labor by departments. For example, there will be a scanning unit, processing unit, a delivery unit, etc. (divided by function). FSU Libraries is still working with the university to get rid of the fines/lost item replacement processing fee and is still working toward no fines for General Collection items.

*Meeting adjourned at 1:56 p.m.*

Next meeting on Wednesday, February 4 at 1 p.m. at the Music Library.