Florida State University  
Campus Circulation Committee  

Mackenzie Lightfoot, Chair (Scholars Commons)  
Robyn Rosasco, Vice-Chair (Medicine)  
Erica Heasley, Secretary (Medicine)  

Date: July 25, 2016  

Meeting Minutes  

Members Present: Jim Elliot, Grant Essex, Erica Heasley, Mackenzie Lightfoot, Amy Lipford, Eric Love, Robert Saxon, Michael Siriwadena, Allijah Motika, Robyn Rosasco, Daniel Schoonover, James Waters  

Meeting began at 11:00 AM at the Maguire Medical Library  

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<tr>
<th>Topics</th>
<th>Discussion Points</th>
<th>Actions</th>
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<td>New Members</td>
<td>Jim Elliot from Strozier Library is joining the group. He works with ILL Lending and Borrowing.</td>
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| Consolidation of ILS Patron and Item Records (Robyn) | What are the advantages and disadvantages of consolidating all of the patron statuses and item statuses across our campus libraries?  
In particular with our special libraries who may or may not have particular control over their user populations.  
Music: Special borrower statuses but that’s the only one that they are aware of.  
Law: Faculty are very different from main campus. Their faculty keep a lot of their items in their offices; They have one general spring renewal date so they don’t renew all the time. Faculty are attached to certain materials. They have several patron statuses. They have one they create in-library. | Dan will send instructions out on how to access the ALEPH status documents.                |
| Medicine: We can pare down patron statuses since we try to actively reflect loan privileges. Not sure about the item statuses yet. We have unique loan privileges and we could align them with main library’s policies but there are some exceptions.  
May be easier to look at each type of patron status and see if it can align with main campus.  
New ILS documents with 4 Aleph table cleanup documents are located on Main Library’s SharePoint site; Dan will send instructions to the group on how to access those. They include patron code and item statuses. They show particular collection codes. FALSC wants us to clean up these codes and pare them down.  
The ILS Implementation Team via Nancy Kellet is working on these changes with FALSC but in the meantime, she will send out instructions on who we send our changes to.  
Decisions on when statuses need to be cleaned up are TBD; Dan does not have a date yet. | Occam’s Reader  
*Dan*  
An e-book lending platform developed by Texas Tech and through a pilot program with the Greater Western Library Alliance. ACRL is getting involved. There are 12 ACRL libraries as well as the Washington DC consortium. FSU libraries will be joining this project.  
This program works through ILLIAD. The borrowing library takes their eBook and dumps it into the Occams reader software which converts it to an image. The patron only gets access to the Occam’s Reader URL for a limited time. They are not given a full downloadable, searchable PDF which is how the publishers are agreeing to this. It allows one to turn a page, and do a screen capture a page and replicate lending a print book.  
Springer is the only one who has signed on to this deal at this time; they liked the idea. We don’t have any Springer eBooks but Occam’s Reader and ACRL want us to participate because it sends a clear message to the publishers that people want this type of borrowing and lending access. |
Implementation timeline: Start late August. We are talking to ProQuest but they are hesitant; we will just be a borrower when we start in late August.

Occam’s Reader will not change our approach to lending journal articles at all.

Medical Library: We have been very conservative with regards to lending articles due to licensing agreements.

The Main Library doesn’t bother with converting files to images first; if article is available electronically, they lend it. The only time they don’t send it electronically if it is very clear up front in the contract that it is not allowed through ILL.

ILLIAD to Worldshare (Robyn)

OCLC wants to transition its current ILLIAD users to the OCLC WorldShare platform.

The information from OCLC is all the information we have right now.

Spring uBorrow Report (Dan)

Members of the statewide access services committee members looking at college fill rates. Fill rates and delivery times are taking longer. Gives everyone an opportunity to look at their numbers.

We are the largest borrowers and we also want to watch our lending requests and fill them quickly if possible.

Dan’s report was sent out to everyone as something for us to look at and take a look at. The unfilled numbers and expirations are what we should be looking at.

Unfilled requests will include reserve and closed collections; they will unfill automatically.

Expired items sit in your queue for 24 hours before moving on to the next queue.

Requests will not expire over the weekends from 11 AM Friday to 11 AM Monday.
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<th><strong>We want to be watching expirations and making sure we are monitoring those. Can’t do much about Reserve or closed collections.</strong></th>
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<th><strong>Other Items (Eric Love)</strong></th>
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<td>Reminder not to discharge items from Remote Storage since it will send them into transit status. For issues, email Eric or Mimi, the Library Supervisor of Stacks to discharge items. Every library should also be able to discharge items except Dirac. Eric will work on getting Dirac access.</td>
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<th><strong>New Officers Elections</strong></th>
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| Nominations for new position were made by the following members at the meeting:  
  - Jillyann Sanchez for Vice-Chair (Mackenzie Lightfoot)  
  - Mike Siriwardena for Chair (Robyn Rosasco)  
  - Eric Love and Leila Gibradze for Secretary (Mike Siriwardena)  

Mackenzie will send the nominations out to everyone via email. People can email him directly with their votes. |

| **Email Mackenzie Lightfoot with your vote once he sends the nominee names.** |

**Meeting Adjourned at 11:00 AM. Next meeting will be held at the Law Library on August 15 at 10:00 AM.**